

THE RAMBLERS - SUTTON COLDFIELD GROUP

Registered Charity No. 1093577

WALK RECORD SHEET

Location _____ Leader _____ Date _____

Return this Walk Record Sheet to: Colin Lowrey, Rambles Secretary, 5 Wareing Drive, New Oscott, Birmingham. B23 5YX

RA MEMBERS: PLEASE PRINT YOUR NAME CLEARLY.			
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NON-RA MEMBERS: Please print your name, + address & telephone number or email address clearly.			
1			
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WALK LEADERS REPORT

Thank you for leading the walk today. I hope it is enjoyable and successful for all involved

- Ensure that the full contact details for all walkers who are not RA members are filled in at the bottom of the Record Sheet.
- Record the names of those setting out from South Parade Car Park before departure. This will enable you to check that all have arrived at the start of the walk.
- Give an anticipated time for the start of the walk. Do not delay the start more than 15 minutes beyond this time. Appoint a backmarker at the beginning of the walk. Ensure that the pace is geared to that of the slowest walker

You should have walked the route first and noted potential hazards e.g. broken/unsafe stiles, roads, fallen trees etc. In the event of an accident or incident happening to anyone on your walk, record the details below so that Mike Fowler, Membership Secretary, can complete the RA's Civil Liability Insurance form.

Geoff Jones, Chairman SCR.

COMMENTS

Condition of footpath, issues of concern, weather.

ACCIDENT/INCIDENT DETAILS

	Injured Person	Witness	Witness
Name			
Address & Postcode			
Age & Occupation		N/A	N/A
Tel No.			
Location			
Circumstances (injury or damage):			
Has blame been "apportioned"?			
If yes state by whom and in what circumstances			
In your view, who is responsible for the incident?			
Please outline any implied or actual threat of legal action arising out of the incident.			
Any additional information/ comment/ opinion (in confidence)			